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# The University of Chicago

FOUNDED BY JOHN D. ROCKEFELLER

## ANNOUNCEMENTS

Vol. XXVIII

JUNE 20, 1928

No. 28

### THE GRADUATE LIBRARY SCHOOL

1928-29



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UNIVERSITY OF ILLINOIS

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# CALENDAR FOR THE YEAR 1928-29

## 1928

June 9	Saturday	Alumni Day
June 10	Sunday	Convocation Sunday
June 11	Monday	College Day
June 11	Monday	Examinations for the Spring Quarter
June 12	Tuesday	
June 12	Tuesday	Summer Convocation
June 13	Wednesday	Examinations for the Spring Quarter
June 16	Saturday	Spring Quarter ends
June 18	Monday	Registration for the Summer Quarter
June 18-23		Summer Quarter begins
July 4	Wednesday	Examinations of the College Entrance Examination Board
July 14	Saturday	Independence Day: a holiday
		Special Examinations for removal of deficiencies (work reported conditioned or incomplete) incurred during the last quarter of residence
July 24	Tuesday	Examinations for the First Term of the Summer Quarter
July 25	Wednesday	First Term of the Summer Quarter ends
July 25	Wednesday	Second Term of the Summer Quarter begins
July 26	Thursday	Convocation Sunday
Aug. 26	Sunday	Examinations for the Second Term of the Summer Quarter
Aug. 30	Thursday	
Aug. 31	Friday	Autumn Convocation
Aug. 31	Friday	Summer Quarter ends
Sept. 3-7		Examinations for Admission
Sept. 24-30		Freshman Week
Sept. 27	Thursday	Registration for the Autumn Quarter of returning undergraduate students
Sept. 28	Friday	Registration for the Autumn Quarter in all schools and colleges
Sept. 29	Saturday	
Oct. 1	Monday	Autumn Quarter begins
Oct. 1	Monday	All classes meet
Oct. 6	Saturday	Special Examinations for all students returning for the Autumn Quarter who incurred deficiencies (work reported conditioned or incomplete) in the last quarter of residence
Nov. 29	Thursday	Thanksgiving Day: a holiday
Dec. 3-7		Examinations for Admission
Dec. 16	Sunday	Convocation Sunday
Dec. 18	Tuesday	Winter Convocation
Dec. 19	Wednesday	Examinations for the Autumn Quarter
Dec. 20	Thursday	
Dec. 21	Friday	Autumn Quarter ends

## 1929

Jan. 2	Wednesday	Winter Quarter begins
Jan. 26	Saturday	Special Examinations for removal of deficiencies (work reported conditioned or incomplete) incurred during the last quarter of residence
Feb. 12	Tuesday	Lincoln's Birthday: a holiday
Feb. 22	Friday	Washington's Birthday: a holiday
Mar. 4-8		Examinations for Admission
Mar. 17	Sunday	Convocation Sunday
Mar. 19	Tuesday	Spring Convocation
Mar. 20	Wednesday	Examinations for the Winter Quarter
Mar. 21	Thursday	
Mar. 22	Friday	Winter Quarter ends
Mar. 22	Friday	Quarterly Recess
Mar. 23-31		Spring Quarter begins
Apr. 1	Monday	Special Examinations for removal of deficiencies (work reported conditioned or incomplete) incurred during the last quarter of residence
Apr. 27	Saturday	Prize Scholarship Examinations for high-school seniors
May 3	Friday	Memorial Day: a holiday
May 30	Thursday	Alumni Day
June 8	Saturday	Convocation Sunday
June 9	Sunday	College Day
June 10	Monday	Examinations for the Spring Quarter
June 11	Tuesday	
June 11	Tuesday	Summer Convocation
June 12	Wednesday	Examinations for the Spring Quarter
		Spring Quarter ends

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THE LIBRARY OF THE  
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UNIVERSITY OF ILLINOIS

## THE GRADUATE LIBRARY SCHOOL

### OFFICERS OF ADMINISTRATION

\*MAX MASON, President of the University, Harper Memorial Library, Room W11.  
FREDERIC WOODWARD, Acting President, Harper Memorial Library, Room W11.  
DAVID HARRISON STEVENS, Assistant to the President, Harper Memorial Library,  
Room W11.  
GEORGE ALAN WORKS, Dean of the Graduate Library School, Harper Memorial  
Library, Room M18.  
WALTER A. PAYNE, University Recorder and Examiner, Cobb Lecture Hall, Room 104.

### OFFICERS OF INSTRUCTION

GEORGE ALAN WORKS, Ed.D., Professor of Library Science.  
JAMES CHRISTIAN MEINICH HANSON, A.B., Professor of Bibliography, Classification,  
and Cataloguing.  
HARRIET EMMA HOWE, B.L.S., Ed.M., Associate Professor of Library Science.  
DOUGLAS WAPLES, Ph.D., Professor of Educational Method.

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PIERCE BUTLER, Ph.D., Newberry Library, Custodian, John M. Wing Foundation.  
Lecturer (Autumn, 1928).

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### SPECIAL LECTURERS<sup>1</sup>

J. CHRISTIAN BAY, Librarian, John Crerar Library.  
THEODORE WESLEY KOCH, Ph.D., Librarian, Northwestern University.  
CARL H. MILAM, A.B., Secretary, American Library Association.  
CARL BISMARCK RODEN, LL.B., Librarian, Chicago Public Library.  
GEORGE BURWELL UTLEY, Ph.D., Hon. A.M., Librarian, Newberry Library.

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WERRETT WALLACE CHARTERS, Ph.D., Professor of Education (Summer, 1928).  
FRANK NUGENT FREEMAN, Ph.D., Professor of Educational Psychology (Summer,  
1928).

\* Resigned.

<sup>1</sup> Additional lecturers representing the several phases of librarianship will be invited to the School.  
Persons selected for this service will be determined by the needs of the student body.

## GENERAL STATEMENT

The Graduate Library School will receive students beginning with the Autumn Quarter of 1928. This School is an outgrowth of a movement on the part of the library profession for an institution devoted exclusively to research and to graduate study at the higher levels in the field of librarianship. The School will make no attempt to give the work that constitutes the usual first-year curriculum of library schools. Instead, attention will be given to the needs of those persons who, by previous training and experience, are qualified to continue their preparation by graduate study for specialized phases of librarianship.

The kinds of positions for which the School will prepare persons are illustrated by the following: administrators of public, college and university libraries, teachers for library schools and training classes, teachers of library science in teachers' colleges and normal schools, heads of departments in libraries, workers in the field of adult education, state and city supervisors of children's and school libraries, and librarians of special collections such as law, history, medicine, science, mathematics, Americana, manuscripts, etc.

Preparation for positions of the types indicated calls, in most instances, for intensive study in departments of knowledge related to the phase of library service for which the person desires to prepare, as well as in library science. With this in mind the programs of students will be worked out in co-operation with the department, or departments, offering related work.

## FEATURES OF THE SCHOOL

The School has the same degree of administrative autonomy as other Graduate Schools of the University. The plans for development contemplate such relations with the other Graduate Schools as are necessary for the strongest development of instruction and research in the Library School. Work offered by other Schools is open to students of the Library School who meet the prerequisites.

No curricula will be prescribed for groups of students. Instead, an attempt will be made to adapt the work of each student to his previous preparation and his plans for the future.

## LIBRARY FACILITIES

Chicago has important library interests that will be invaluable to the School in the development of its program. The American Library Association, which has its headquarters in Chicago, through its staff of field workers and by other means, keeps in immediate touch with the conditions in the profession. This will make co-operation in certain types of studies readily possible.

For years there has been co-operation among the several libraries of the city in the development of their resources. Two notable instances are the John Crerar Library and the Newberry Library. The John Crerar Library has devoted attention primarily to the natural, social, physical, medical, and applied sciences, with the result that it has become one of the great scientific collections of this country. Its medical collection is a notable one. The Newberry Library has given first consideration to history and literature. In the historical division, special mention should be made of the Edward E.

Ayer Americana Collection. The main subject of this collection is the North American Indian. It contains "the historical sources for the study of the discovery of, and early voyages to America, the conquest, exploration, and settlement of the country down to the present time, as well as of the Indian—his origin, history, character, arts and crafts, myths, religion and languages."

In 1917 the Newberry Library received from Mr. John M. Wing his private collection of books and a fund, "the income to be devoted to the acquisition of material relating to the history and development of printing, and of books about books, or bibliography." Already a notable collection has been made. The materials in this collection have been brought together so that they may be readily consulted by students who are interested in history and art of printing. In addition to the Edward E. Ayer Collection, the Newberry Library has important collections in English literature, European philology (including the Louis Lucien Bonaparte Collection on that subject), and in English, European, and American history.

The Chicago Public Library is the largest circulating library in the world, its annual total of volumes lent being over twelve million. It comprises more than 1,500,000 volumes, distributed among the Central Library on Michigan Avenue at Washington Street and 43 branch libraries, besides numerous smaller lending agencies. There are two large and well equipped branches (Blackstone and Woodlawn) in the vicinity of the University. The Library is especially rich in American history, particularly the history of the Middle West and of the frontier; English history; and English drama. Special collections in music, fine arts, and books for the blind are maintained.

The Libraries of the University of Chicago include the General Library and the Departmental Libraries. The General Library is a reference and circulating library open to students in all departments of the University. It contains most of the University's holdings in history, sociology, economics, political science, and bibliography; and in an immediately adjoining building, whose stacks are internally connected with the Harper stacks, are all the University's holdings in English, German, and Romance languages and literature. The General Library collection also includes proceedings of learned societies and general periodicals, and about as much material on education as there is in the Education Library, though it is chiefly the older material.

Among the more notable collections included in the General Library are books on Kentucky from the library of Colonel Reuben T. Durrett, and numerous other additions. The historical collections as a whole are very large and complete. In literature will be found the Hirsch-Bernays Collection, which is especially rich in German literature from 1750 to 1870; the William Vaughn Moody Collection of American literature; and the Balzac Collection, which includes an unusually large number of first-editions. Other notable collections are the Atkinson Collection of American drama; the Eckels Collection of books on Cromwell and the Puritan Revolution; the George A. Hooker Collection on city planning, transportation, and housing; the Howard Collection on marriage laws and customs; and the Littlefield Collection of early American textbooks. In the Rare-Book Room are the more valuable books and manuscripts including the Durrett manuscripts and the Nicholas Bacon manuscripts. The books in this room do not circulate, but the books in the general stacks may be drawn by registered students for two weeks with the privilege of extending the loan in special cases. The Library is open week days from 8:00 A.M. to 10:00 P.M. except that it closes at 6:00 P.M. on Saturdays.

The Libraries of the School of Education, the Law School, and the Divinity School

are housed in their respective buildings. The Law Library is a reference library only. The other two operate on the same circulation rules as the General Library. The smaller departmental libraries for astronomy, mathematics, physics, chemistry, and psychology are reference rooms primarily for graduate students. The Biology Library with its branch in the Hospital, known as the Billings Library, is a reference library shelving all of the University's holdings in biology and medicine. The Classics Library is connected with the General Library group and includes not only the books in the Classical field but also those in art and philosophy. The Rosenwald Library includes books on geology, geography, and paleontology. Both of these operate on the same regulations as the General Library.

The Libraries contain at the present time about 800,000 volumes bound and catalogued and about 400,000 volumes and pamphlets catalogued but unbound. They receive currently more than 4,000 periodicals including transactions and proceedings of learned societies.

Northwestern University Library is housed on the Evanston Campus. Persons not connected with the University may be granted library privileges. The total number of bound volumes is 165,998; of pamphlets, about 138,043. Additions are made at the rate of about 10,000 volumes and pamphlets a year. The libraries of the professional schools located on the McKinlock Campus in Chicago comprise about 100,000 additional volumes. The Library includes special collections known as the Greenleaf Collection and the Schneider Collection.

The Greenleaf Collection, the gift of the late Mr. Luther L. Greenleaf of Evanston, contains 11,246 bound volumes and a large and valuable assortment of unbound dissertations and monographs, chiefly publications of foreign universities and learned societies. It is unusually complete in Greek and Latin classics, every author being represented by the best editions from the earliest to a recent date. It contains also a choice selection of standard works in German and other modern languages. In the departments of history, philosophy, theology, and the fine arts, there are many works of unique value.

The Schneider Collection, consisting of works of German literature, added in 1898 through the generosity of German citizens of Chicago, numbers 2,533 volumes. It includes many first-editions of standard authors, original prints from the period of the Reformation, and a large collection of annuals, *Musenalmanache* and *Taschenbücher*, of the eighteenth and nineteenth centuries.

As a result of a trip to South America in 1913-14 by a special representative, a collection on South American history was made. This collection is one of the best in the country, and includes not merely all the standard historical works of South America and many rare editions, but also a valuable collection of manuscripts, one of which, bearing on a little-known South American Indian language, has been published by the University (*Bibolotti, Moseteno Vocabulary and Treatises* [Evanston and Chicago, 1917]).

In addition to these resources, the smaller libraries of such cities as Evanston, Oak Park, Gary, and Joliet afford opportunity for easy contact with a variety of administrative and educational problems represented by the activities of public libraries. There are several large theological libraries, three museum libraries, and the libraries of the Chicago Historical Society, the Chicago Law Institute, the Western Society of Engineers, and numerous business libraries representing a variety of business interests.

## ADMISSION

Persons desiring to become candidates for degrees must meet the following requirements:

1. A Bachelor's degree equivalent, or approximately equivalent, to that conferred by leading colleges.
2. A year of training in an accredited library school.
3. A year of library experience.

Experience may be offered in lieu of the library-school training, and under exceptional circumstances additional training may be accepted in place of the year of experience. In some instances the suggested requirements may not be adequate for the type of work for which the person desires to prepare. The important consideration is that persons admitted should be prepared to profit to the maximum degree by the work of the School. These considerations make it important that prospective students should ascertain whether or not they will be accepted for the type of work they desire to undertake before completing their plans for attending.

## DEGREES

Graduate study may lead to a Master of Arts degree or to a Doctor of Philosophy degree under the conditions specified.

### THE MASTER OF ARTS DEGREE

1. *Candidacy*.—A member of the Graduate Library School who has been in attendance one quarter, or more, who has met the requirements for admission, and whose dissertation *subject* has been approved, may, on recommendation by the School, be admitted to candidacy for a Master's degree. Admission is by vote of the Graduate Faculty. Application for admission to candidacy must be made on the blank provided for that purpose. This blank may be obtained by the applicant at the Dean's Office, and the application must be on file at least two months before the degree is conferred.

2. *Requirements*.—Students thus accepted as candidates will be given a Master's degree on fulfilment of the following requirements:

*a)* At least three quarters' residence at the University subsequent to a Bachelor's degree equivalent to that of the University of Chicago.

*b)* Full time devoted to graduate study during the period of residence. This study need not be all in one department, but it should be according to some rational plan approved by the Dean at least six months before the degree is conferred.

*c)* A satisfactory dissertation on a subject approved by the Dean at least three months before graduation.

*d)* The delivery of three printed or typewritten copies of the dissertation, together with a certificate signed by the Dean of the School, that the work, as submitted, is accepted as the candidate's dissertation for the Master's degree, to the University Library at least two weeks before the Convocation at which the degree is to be conferred.

*e)* A satisfactory examination on the work taken for the degree.

### THE DEGREE OF DOCTOR OF PHILOSOPHY

The degree of Doctor of Philosophy is given in recognition of high attainments and ability in the candidate's chosen field. Such ability is shown, first, by a dissertation evincing power of independent investigation and forming an actual contribution to

existing knowledge; and, second, by passing an examination covering the general field of the candidate's subject. It is to be explicitly understood that this degree is not conferred on the completion of a specified number of courses, or after a given period of residence.

1. *Candidacy.*—Any student in the School who has been in attendance one quarter or more (one month, in the case of a student entering with two years of residence graduate credit from another institution), whose thesis *subject* has been accepted by the Dean, and who has a reading knowledge of French and German, may, on recommendation of the School, be enrolled by vote of the Graduate Faculty as a candidate for the degree of Doctor of Philosophy. On approval by the Dean, any other Germanic language may be substituted for German and any other Romance language for French. A reading knowledge of the foreign languages must be certified by the appropriate Departments and the application for admission to candidacy must be filed by the applicant at the Dean's office on the blank provided for that purpose not less than eight calendar months before the convocation at which the degree is conferred. Responsibility for admission at the proper time rests with the student.

2. *Requirements.*—

a) Normally three years of residence work in pursuance of an accepted course of study, at least one year (3 quarters) of which shall be in residence at the University of Chicago.

b) The work offered in fulfilment of the requirements for the degree of Doctor of Philosophy must be approved by the Dean, for each candidate, not later than the first quarter of his last year of residence work. The work required includes such courses in allied departments as may be deemed necessary by the department of specialization. The work is selected with regard to the needs of the individual student, with the double purpose (1) of giving him a knowledge of the relations of his subject to cognate branches of learning, and (2) of preparing him for productive scholarship.

c) A preliminary written examination covering the student's field of study at least three months before the Convocation at which the student expects to receive his degree.

d) The presentation of a satisfactory dissertation upon a subject which has been approved by the Dean of the School.

e) A satisfactory final oral examination on the subject presented for the degree.

3. *Dissertation.*—

a) Each candidate prepares a dissertation upon some topic connected with the subject of his specialization. This production constitutes an actual contribution to knowledge. Its subject is submitted for approval to the Dean of the School at least twelve months before the date of the final examination.

b) The dissertation is submitted to the School in typewritten form at least one month before the date of the final examination, unless otherwise recommended by the School.

c) Three weeks before the Convocation at which the degree is to be conferred, three printed or typewritten copies of the dissertation, together with a certificate signed by the Dean of the School that the work, as submitted, is accepted as the candidate's dissertation for the degree of Doctor of Philosophy and approved for publication without alteration, are delivered at the Dissertation Desk in the Acquisition Department of the University Libraries, Room W21, Harper Memorial Library.

d) In addition to the three typewritten copies of the dissertation, the candidate submits an abstract, in duplicate, not exceeding 3,000 words and not less than 1,200

words in length, together with a certificate by the authorized representative of the School that the same is accepted by the School as a summary of method, evidence, and conclusions. The abstract and, at the option of candidates, brief dissertations in full are printed in two annual volumes.

The candidate is at liberty to publish his dissertation through such channel and in such way as he sees fit; provided, however, that if the dissertation is in any way modified after its acceptance by the University, he is not at liberty to publish it as the dissertation accepted for his degree, unless the modifications have been approved by the School.

The University Libraries will, upon request, accept and distribute to other libraries one hundred printed copies of the dissertation, if printed in acceptable form for such circulation.

4. *Final examination.*—After admission to candidacy the student may present himself for the final oral examination as soon as he has fulfilled the other general and departmental requirements. The candidate prepares a typewritten or printed brief of his work, including an analysis of the dissertation, and files six copies of the same with his Dean one week before the time set for the examination.

The examination for the degree of Doctor of Philosophy shall be taken at least ten days before the Convocation at which the degree is to be conferred.

5. *Non-resident work.*—After being admitted, the student may be allowed to substitute non-resident work for resident work under conditions to be arranged in consultation with the Dean and the members of the staff that are concerned.

6. *Work done in other universities.*—Graduate work done in another university will be accepted as equivalent to resident work in the University of Chicago, provided the institution in which the work was done is of high standing and provided adequate evidence is furnished that the work done there was satisfactorily performed. Graduate work done in other institutions, and credit allowed for non-resident work, cannot reduce the residence requirement at the University of Chicago to a period of less than one year.

## GENERAL INFORMATION

*Location of the University.*—The University grounds lie on both sides of the Midway Plaisance between Washington and Jackson parks, six miles south of the center of Chicago. Electric cars, elevated trains, and the Illinois Central suburban service reach all railway stations. Mail and baggage service is provided at the Information Office of the University.

*The University year* is divided into quarters: the Autumn (October, November, December); the Winter (January, February, March); the Spring (April, May, to the middle of June); the Summer (from the middle of June, July, August). Students are admitted at the opening of each quarter; graduation exercises are held at the close of each quarter.

### ROUTINE OF ENTRANCE

Admission to the School may be secured only through the consent of the Dean. The possession of the formal qualifications does not insure admission. Students expecting to enter are requested to confer with the School, either by means of an interview or by means of correspondence, before completing plans for attendance.

Persons who do not meet the entrance requirements may be admitted as unclassified students on the following conditions:

1. They shall be at least twenty-one (21) years of age.
2. They shall have given demonstration of research ability.

Correspondence regarding admission should be addressed to the Dean of the Graduate Library School, The University of Chicago, Chicago, Illinois.

### FEES FOR MATRICULATION, TUITION, ETC.

A. *Matriculation fee.*—The matriculation fee is \$10.00 and is required of every student on entrance into the University.

B. *Tuition fee.*—The quarterly tuition fee for students in the School for full-time work is \$70.00 per quarter; there is no reduction except for persons who are taking one major, or the equivalent. In such cases the tuition will be one-half the full tuition fee.

### UNIVERSITY RESIDENCE HALLS

The University has twelve residence halls for students, seven for women and five for men. Rooms in these halls rent from \$40.00 to \$85.00 a quarter. The rental includes the cost of heat, light, and care, except that in Drexel House (a residence hall for women) the rooms are cared for by the occupants. Rooms are for the most part single, but a few in each Hall may be occupied by two students. Application for rooms should be made to the University Cashier, who will, on request, send a diagram of the Halls showing prices of rooms. Each room is furnished with study-table, chairs, bookcase, dresser, mirror, rug, bedstead, mattress, and bedding, with the exception that in Hitchcock Hall occupants are required to furnish rugs, and in Drexel House occupants furnish bedding. Towels must be furnished by the students. Rooms may not be subrented, nor can exchange or transfer of rooms be made except by permission of the Cashier.

A University House is organized in each Hall; each House has a Head, appointed by the President of the University, and a House Committee, elected by the members:

also a House Counselor, selected from the Faculties of the University by the members of the House. The membership of the House is determined by election, and each House is self-governing under the general control of the University.

All the halls for women have dining-rooms, and all students living in the halls are required to take their meals there. Board is \$7.00 a week, payable quarterly in advance.

An opportunity to share in co-operative housekeeping and thereby to reduce living expenses somewhat is offered at Drexel House, which accommodates sixteen women students who share in the preparation of meals and the care of the House. Room rent for each student is \$42.00 a quarter, and the co-operative plan makes the cost of table board considerably less than is possible under other circumstances. Some experience in housekeeping and adaptability to group life are necessary. Correspondence with reference to rooms in Drexel House should be addressed to the Director of the Housing Bureau.

## HOUSING ACCOMMODATIONS—UNIVERSITY NEIGHBORHOOD

The University of Chicago maintains its Housing Bureau in order to assist students in finding the best accommodations obtainable in the University neighborhood. All rooms on the approval list have been inspected in accordance with certain standards. One month before the opening of each quarter the Housing Bureau will prepare an up-to-date statement with regard to housing for that quarter, and this special bulletin will be sent to any who request it.

Householders who list rooms with the Bureau must agree to rent exclusively to men or exclusively to women. Married couples may be received in houses renting either to men or to women. A reception room for at least two evenings a week must be provided for women students. No rooms on small inclosed courts are accepted. Students are asked to co-operate with the University by insisting on these requirements even if they do not engage their rooms through the Housing Bureau.

It is advisable for students to reach the University three or four days before the opening of the quarter in order that they may become established in satisfactory living quarters before University work begins. Renting by mail is unsatisfactory, as students should make personal inspection before engaging rooms, and lists of rooms are not sent out by mail by the Housing Bureau.

Single furnished rooms off the Quadrangles range in price from \$60.00 to \$120.00 a quarter. Furnished rooms for two range in price from \$84.00 to \$165.00, and as a rule there are more double rooms than single rooms available. A room with good outside light and air, drop study light, study table, ample closet space, and a comfortable bed will probably cost at least \$72.00 a quarter.

Desirable furnished rooms for light housekeeping are rather difficult to find. They range in price from \$40.00 to \$85.00 a month. As a rule these are in old apartments subdivided for this purpose and sometimes lack adequate facilities. Occasionally rooms with kitchen privileges may be secured at the regular rates with an additional charge of about \$12.00 a quarter.

Furnished houses or apartments of from four to ten rooms vary in price from \$75.00 to \$150.00 a month. In the University neighborhood there are some one-, two- and three-room apartments which range in price from \$65.00 to \$120.00 a month.

There are very few places where board may be obtained with room. It is customary for students to take their meals at the University Commons or at restaurants in the neighborhood. The University Commons provides cafeteria service for men at Hutchinson Hall and for women at Ida Noyes Hall. Not less than \$7.00 a week should be allowed for table board.

### HEALTH SERVICE

The University Health Service is maintained to care for the health of the University students, who are urged to make use of it to the fullest extent, not only when seriously ill but for minor ailments which would, perhaps, not ordinarily be brought to the attention of a physician. The physician of the staff will be glad to consult with students on any subject related to health and to try to take the place of the family physician during University residence.

The service provides all ordinary medical and nursing care at the clinic or hospital without charge. A minimum charge will be made for major and elective operations, special nurses, private rooms, medicines (except in the hospital), and special and expensive dressings and appliances. No charge for board and room at the hospital will be made for the first three days of any illness.

### ESTIMATE OF EXPENSES

The following table will enable the student to form an estimate of the quarterly expenses, exclusive of tuition fees, which are common to all students in the University.

	Low	Average	Liberal
Rent and care of room.....	\$ 48	\$ 75	\$100
Board.....	84	100	115
Laundry and pressing.....	15	40	50
Textbooks and supplies.....	13	25	40
Incidentals.....	15	35	55
Total.....	\$175	\$275	\$360

### FELLOWSHIPS AND OTHER AID

The School has a few fellowships carrying a stipend of \$1,000 from which tuition must be paid. Application for fellowships for the following academic year should be made not later than March first. Forms may be obtained by writing the Committee on Fellowships and Scholarships, Cobb Lecture Hall, Room 115, University of Chicago.

Information regarding opportunities for financial assistance aside from the fellowships offered by the School may be obtained from the circular *Awards and Aids*.

## COURSES AND PROBLEMS

**310. Methods of Investigation.**—A survey of research methods as represented by notable studies in the social sciences. Special attention is given to researches wherein the data on psychology of reading are studied by objective criteria. Each student has opportunity to plan and organize the investigation of some problem of his own selection. The course is designed to give direct help to students in research upon problems in the library field; also to outline typical problems and methods of research in other fields to which the library as a research agency may contribute. Prerequisite: for students who have had no previous training in statistics and experimental procedure, Sociology 303, Psychology 321, or Education 307 and Education 306, or equivalents. Mj. Spring, 1:30, PROFESSOR WAPLES.

**330. Origin and Development of the Printed Book.**—A general outline of typographical history, its bibliography, and methods of research.  $\frac{1}{2}$  Mj. or Mj. Autumn, Tu. 2:30-4:30, DR. BUTLER.

**350. Organization and Methods of Teaching Library Science.**—For teachers of experience and also for students preparing to teach in library schools, or other agencies of education for librarianship. The work of the course, while largely individual and independent, will include discussion of the following topics: aims of library science education, instructional problems, adaptation of tests and measures to the selection, teaching and placement of students, and organization of library science curricula. Prerequisite: 1 year of library training in an accredited school, at least 3 years of library experience, and Education 342, 350 and 367, or their equivalents. Mj. Winter, 2:30, ASSOCIATE PROFESSOR HOWE.

**410. Individual Research.**—This course consists of personal conferences with students who are carrying on independent research. Open only on permission of the Dean to advanced students who can give evidence of adequate experience, training, and research ability. Credit will be given in proportion to the work accomplished. Directed by the staff of the School.

During the year 1928-29 research will be encouraged in the following fields:

- a) Administrative problems of public, university, reference, and school libraries; library legislation; library personnel; and surveys.
- b) Studies in typographical history. Prerequisite: Course 330.
- c) Studies in bibliography and bibliographical method. Prerequisite: a course in bibliographical method and adequate background in the field in which work is to be done.
- d) Study of cataloguing with special reference to the problems involved in the compilation and administration (maintenance) of catalogues in university, reference, and large libraries. Open to graduates of an accredited library school with 1 year of experience in cataloguing. Students who have not had library school preparation will be required to have had at least 3 years of experience in cataloguing. Experience must have been obtained under competent supervision. Students must be qualified in foreign languages and in the field of knowledge in which they wish to work.
- e) Study of classification and the systematic catalogue with particular reference to the problems met with in university, reference, and large public libraries, including a comparative study of systems of classification in use or in process of formation (compilation). Open to graduates of an accredited library school with 1 year of experience in classification or subject-cataloguing. Students who have not had library school preparation will be required to have had at least 3 years of experience in classification. Experience must have been obtained under competent supervision.
- f) Problems involved in arousing and developing the interests of children in voluntary reading, in selecting appropriate materials for children at different stages of advancement including the pre-school period, and in evaluating the results of independent reading. Prerequisite: Course 310.
- g) The effective use of the library as a part of the work of instruction in elementary, secondary, and higher education. Prerequisite: Course 310.

*h)* Problems involving the diagnosis within a given community or social group of the cultural, civic, or vocational needs which the library may help to satisfy. Prerequisite: Course 310 and preparation in sociology.

*i)* Analyses of the major problems bearing on the work of the library in relation to adult education methods, diagnosing needs, and criteria for the selection of subject matter. Prerequisite: Course 310.

*j)* Problems involving the definition of types of educational service which the library is able to render, and the evaluation of this service in terms of community needs. Prerequisite: Course 310 and preparation in sociology.

*k)* Problems in education for librarianship. Open to students who are preparing to teach in library schools. Prerequisite: Courses 310 and 350 or their equivalent.

### WORK IN RELATED DEPARTMENTS

The work of any department of the University is open to qualified students. The specialized forms of library work that are developing cover so many fields of knowledge that no attempt will be made to list the courses related to the work of students in this School. Potentially the needs of students may carry them to any department of the University.





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